# NATIONAL PROFESSIONAL PRACTICE EXAM – APPLICATION TO WRITE

The National Professional Practice Examination (NPPE) confirms knowledge of professionalism, law, and ethics. The NPPE follows all relevant standards detailed in the *Standards for Educational and Psychological Testing* to ensure that the exam program is valid, reliable, and fair (psychometrically defensible).

All applicants for a professional designation (P.Eng./P.Geo.) must pass the NPPE before they can be licensed to practice.

If you passed a professional practice exam other than the NPPE in another Canadian professional engineering or geoscience self-regulatory organization, you may be exempted from writing the NPPE.

If you have been assigned any other exams by the Examinations Committee, complete these exams before attempting the NPPE.

You should read the NPPE <u>Candidate Guide</u> before registering to write the exam.

## How to Register to Write the NPPE

Choose your preferred date from the list on the form. Approximately 3-5 weeks prior to your preferred exam date, you will receive an email from <a href="Meazure Learning">Meazure Learning</a> confirming your exam date and time as well as any additional instructions. You are <a href="not guaranteed">not guaranteed</a> to receive your preferred time or date.

The NPPE is administered online. Remote proctoring allows candidates to take the NPPE in their home or office in a secure environment using a stable internet connection and webcam. Candidates will be sent an email from <a href="Meazure Learning">Meazure Learning</a> with instructions on how to book their remote exam date and time for the exam (based on availability). It is important to check your junk email folder to ensure that the email is not accidentally filed there. Should you not receive an email with this confirmation information <a href="mailto:at least three weeks prior">at least three weeks prior</a> to the examination date, you should contact <a href="Meazure Learning">Meazure Learning</a> immediately and request that an exam granted email be resent to you at: <a href="mailto:testingsupport@getyardstick.com">testingsupport@getyardstick.com</a>.

### Preparing for the NPPE

The exam is comprised of 110 multiple-choice questions based on 6 subject areas. You have 2.5 hours to complete it. Although the NPPE contains specialized vocabulary and terms, the exam is not used as a test of English language proficiency and is regularly verified (using standard readability measures) to function at an appropriate readability level.

Subject areas covered are described here: National Professional Practice Exam Blueprint

### **STUDY MATERIALS**

Below are suggested resources to help you prepare for the NPPE. It is up to you to determine what resources are best to prepare for the exam; most applicants find using one ethics textbook and at least one of the law textbooks helpful. You can purchase textbooks directly from the publishers or through online book retailers.

- Canadian Professional Engineering and Geoscience: Practice & Ethics, 5th Edition, 2014 by Gordon C. Andrews
  OR Canadian Professional Engineering and Geoscience: Practice & Ethics, 6th Edition, 2018 by Gordon C.
  Andrews, Patricia Shaw, & John McPhee
- Practical Law of Architecture, Engineering, and Geoscience, 2nd Canadian Edition, 2011 by Brian M. Samuels & Doug R. Sanders OR Practical Law of Architecture, Engineering, and Geoscience, 3rd Canadian Edition, 2015 by Brian M. Samuels & Doug R. Sanders

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Law for Professional Engineers: Canadian and Global Insights, 5th Edition, 2019 by Donald L. Marston

#### Free Study Materials

- A Guide to Copyright
- A Guide to Industrial Designs
- A Guide to Patents
- A Guide to Trademarks
- Royal Bank of Canada article "The Soul of Professionalism" (PDF)

## (Study Materials Specific to New Brunswick)

- Engineering & Geoscience Professions Act
- By-Laws under the Engineering & Geoscience Professions Act
- NB Occupational Health & Safety Act
- Practice tests made up of previous exam questions are available to help you prepare for the NPPE. The practice test gives you detailed feedback showing you your areas of strength and weakness in terms of learning. To best use the practice tests, we recommend that you take one early in your studying process and then later to determine which areas you still need to focus on.

# **Special Accommodations**

APEGNB can accommodate special needs because of a medical condition, including:

- extended testing time
- extra breaks
- reduced-distraction testing rooms
- larger font

To submit a request, email <u>reception@apegnb.com</u> to obtain the special accommodation instructions and form. **You must submit the special accommodation form before the registration deadline, or your request cannot be accommodated.** 

## **Rescheduling & Cancelling**

To reschedule, or cancel your exam before the application deadline, email reception@apegnb.com.

Once the exam application deadline has passed, the exam fee is non-refundable, except in extenuating circumstances, e.g. the event of a medical emergency or illness, death in the family, court appearance, or military duty.

# Exam results

An equated score of 65 or greater is required to pass. If you pass the exam, you will not receive detailed score information. Exam results are either pass or fail based on the number of correct answers – you are not penalized for incorrect answers. Statistical equating ensures that variations in exam difficulty from each session are taken into account to ensure fairness to all applicants taking exams.

Results are usually available in 3 to 4 weeks. APEGNB will contact you with your results.

If you fail the NPPE, you will receive a report showing the subject areas that you were weak in.

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If you fail the NPPE four times, your application for membership with APEGNB will be withdrawn, and you will need to submit a new one.

# **Exam Security**

To ensure the validity of the NPPE, APEGA/APEGNB uses exam security investigation techniques, such as statistical collusion detection and content theft patrols. Applicants, MITs, and Professional Members who are suspected of cheating or who engage in content theft will be investigated.

Cheating and content theft includes:

- copying answers from another person during an exam
- working with another candidate to answer questions during an exam
- sharing exam questions before, during, or after an exam (memorizing, taking screenshots, etc.)
- sharing copyright practice test questions

No NPPE exams have been released publicly, other than the practice test questions. Any copies of the NPPE in circulation have been taken through content theft. There are serious consequences to cheating and content theft:

- exam results can be withheld
- your application may be rejected
- Professional Members may be investigated for unprofessional conduct

Applicants, MITs, and Professional Members are obligated to report any test security issues they are aware of, whether they occurred before, during, or after the exam. Incidents can be reported anonymously to <a href="mailto:examsecurity@apega.ca">examsecurity@apega.ca</a>.



#### **Application to Write** NATIONAL PROFESSIONAL PRACTICE EXAMINATION All applicants for this examination must be MITs or applicants for professional membership with APEGNB ■MR ■MS ■MX NAME DATE OF BIRTH APEGNB# (YYYY/MM/DD) (if known) **ADDRESS** TELEPHONE Cell: Home: **Business: EMAIL** TIME ZONE PREFERRED EXAM DATE (pending availability) Year Month Day (select one) Time of Day (select one) **Application Deadline** □ 20 □ 21 □ AM □ 22 □ PM December 6, 2024 2025 January □ 7 □ 8 □ 9 ☐ PM 2025 April February 14, 2025 2025 June □ 2 □ 3 □ 4 ☐ PM April 25, 2025 □ 8 □ 9 ☐ PM 2025 September □ 10 July 11, 2025 □ 17 □ 18 □ 19 □ AM ☐ PM 2025 November October 3, 2025 NOTE: Applications will not be accepted after the deadline date. Candidates who request a deferral to the next exam session, cancel after the deadline, or fail to write the exam may not have their fees refunded, nor will a credit be carried to the next exam session. Approximately 3 – 5. weeks prior to your preferred exam date, you will receive an email from testingsupport@getyardstick.com which will instruct you on how to book the remote virtual proctoring session. If this is not booked, your exam will be automatically deferred, and you will not be able to write in this session. Any questions regarding booking virtual remote proctor sessions should be directed to Meazure – testingsupport@getyardstick.com **FEES COST** (HST included) National Professional Practice Exam **\$264.50 PAYMENT** ☐ Call (506) 458-8083 to pay by credit card. Date . . . . . . . . . . . . . . . . **PRINT SAVE AS** E-mail to reception@apegnb.com

PASS

FAIL

**OFFICE** 

USE

ONLY

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